

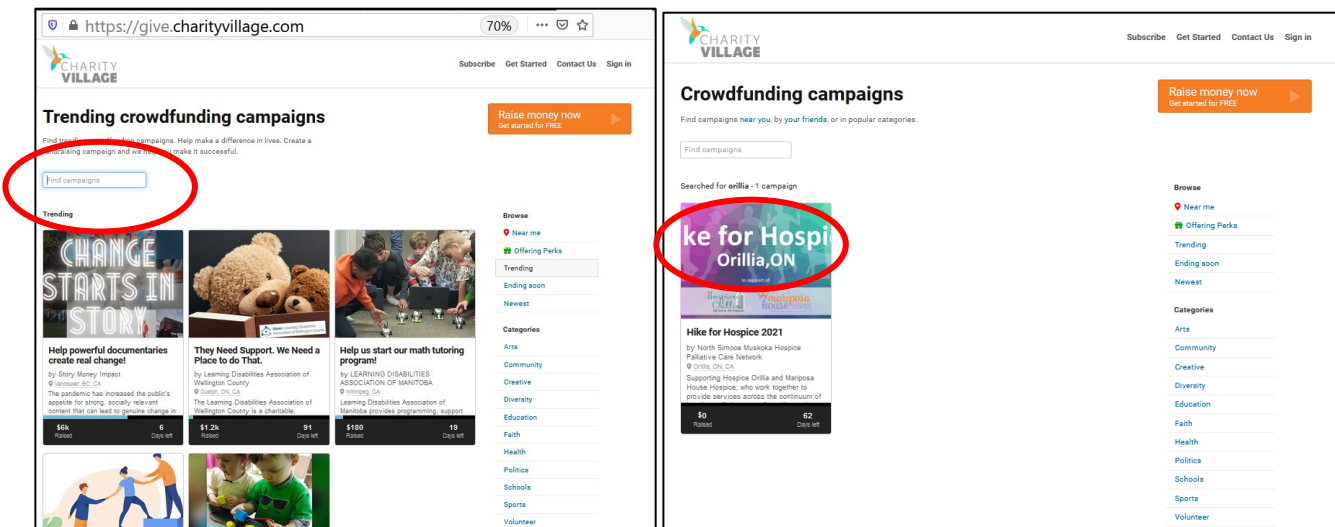


Thank you for supporting the 2021 Hike for Hospice in support of Mariposa House Hospice and Hospice Orillia. Below are instructions on how to create your online page to help collect pledges in support of your Hike. If you prefer to submit your pledges by way of cheque, please make your cheque out to Hospice Orillia and mail to the address below:

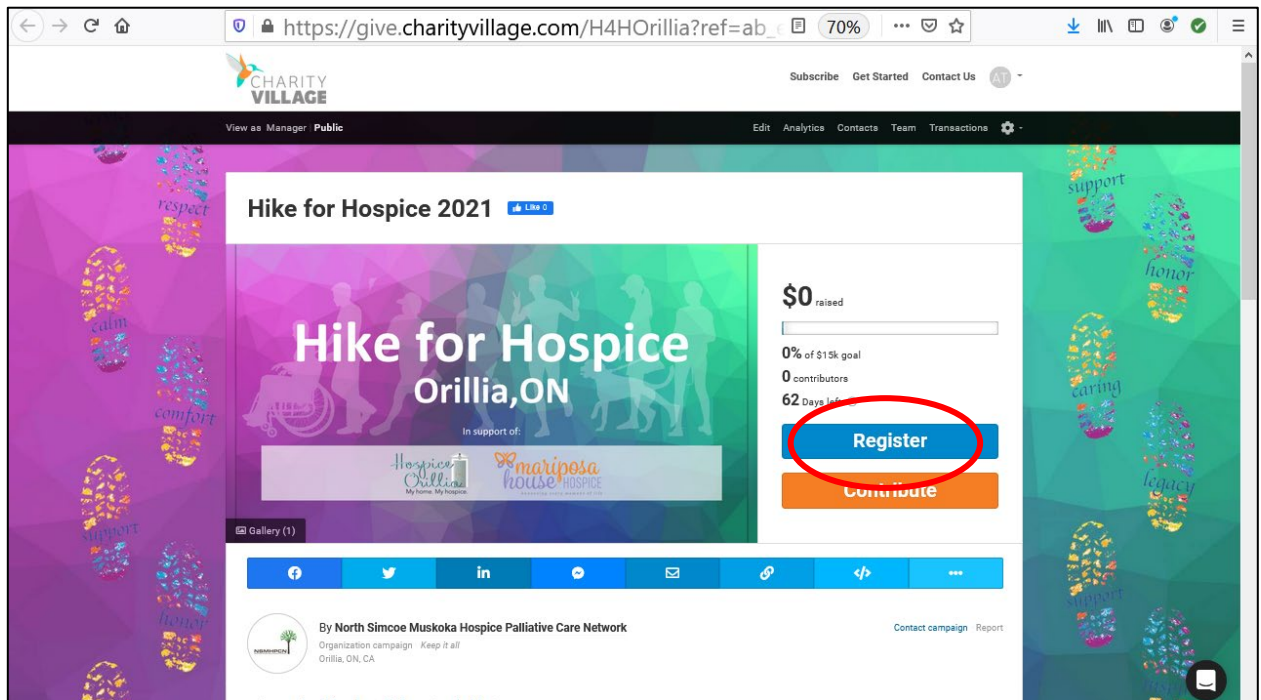
Hospice Orillia
 169 Front St. South
 Orillia, ON L3V 4S8

Please note: All proceeds from the Hike for Hospice support both Hospice Orillia and Mariposa House Hospice regardless of the method of payment received.

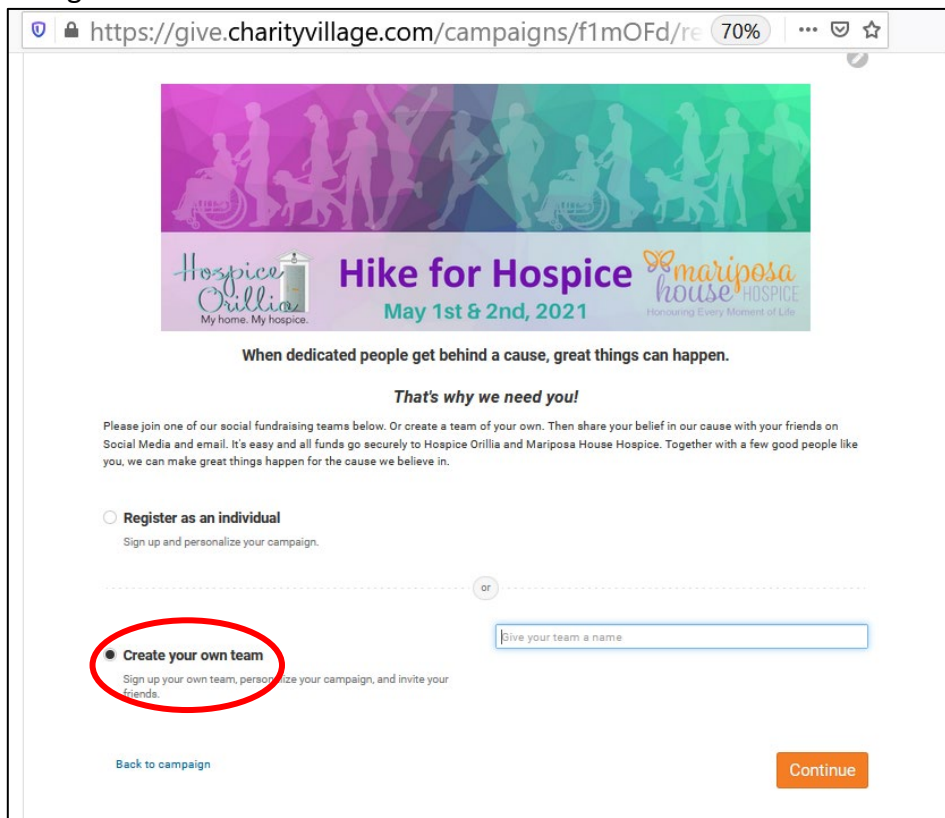
1. Visit the Hike for Hospice campaign page on the Charity Village Giving Platform (<https://give.charityvillage.com>) by searching any of the following: Hike for Hospice, Hospice Orillia, Mariposa House Hospice, Orillia



2. Or copy and paste the URL into your web browser to go directly to the page:
https://give.charityvillage.com/H4HORillia?ref=ab_e9yz4c_ab_4Q7gy7K376W4Q7gy7K376W



3. Click on the Register Button. You will now be prompted to choose whether you would like to register as an individual or a team.



4. Choose 'create a team' and enter your team name in the text box provided.

https://give.charityvillage.com/campaigns/f1mOFd/re 70%

Hike for Hospice May 1st & 2nd, 2021

When dedicated people get behind a cause, great things can happen.

That's why we need you!

Please join one of our social fundraising teams below. Or create a team of your own. Then share your belief in our cause with your friends on Social Media and email. It's easy and all funds go securely to Hospice Orillia and Mariposa House Hospice. Together with a few good people like you, we can make great things happen for the cause we believe in.

Register as an individual
Sign up and personalize your campaign.

or

Create your own team
Sign up your own team, personalize your campaign, and invite your friends.

Give your team a name

Back to campaign

Continue

5. Press Continue and enter information as prompted. Press Save & Continue once you have filled in your personal information as pictured below:

Participants Full Name *
amanda tevelde

Email Address *
amanda@hospiceorillia.ca

Phone Number *
Phone Number

Participants Address *
Enter street address.

City *
Orillia

Province
Ontario

Postal Code *
Postal Code (no spaces)

*Required by North Simcoe Muskoka Hospice Palliative Care Network.

Back Save & continue

6. Continue to follow prompts and complete the personal message and fundraising goal as pictured below:

Your personal message

Tell people why our cause matters to you. Short messages and videos by supporters like you are one of our most effective fundraising tools. Add one or both and you'll help us raise more money. *Easy, effective, optional.*

Helping to ensure that our community members have access to the quality care they deserve while living with a life limiting illness and at the end of life is something I feel very passionate about. One day we will all require end of life care; together we can help to make it accessible to all!

291 / 1000

[Record video](#) [Upload video](#)

Your personal goal

Set a personal fundraising goal. You'll encourage more contributions if you do. And rest easy. There's no obligation to achieve your goal or bad consequences if you don't. *Easy, optional, effective.*

\$ 250 .00

[Back](#) [Continue](#)

7. You will now be directed to a welcome message. Click on the View Your Page button and you will now be able to see your page the way your visitors will see it.



Hike for Hospice
May 1st & 2nd, 2021

Hospice Orillia
My home. My hospice.

mariposa house HOSPICE
Honouring Every Moment of Life

Thank you for registering for the 2021 Hike for Hospice.

As you may know, the Hike for Hospice is integral for both organizations as it enhances our sense of community, increases awareness of Hospice Palliative Care, and raises much-needed funds.

With 100% of the proceeds stay in the Orillia area by directly supporting the services offered by Hospice Orillia and Mariposa House Hospice, your participation is helping to ensure we are able to continue supporting our community.

Be sure to share your photo's of your hike on social media using the #H4HORillia. We look forward to seeing your hike images! Alternatively you may email your photo's to amanda@hospiceorillia.ca and we will post them on your behalf.

On behalf of our clients and their loved ones, **thank you for your support!**

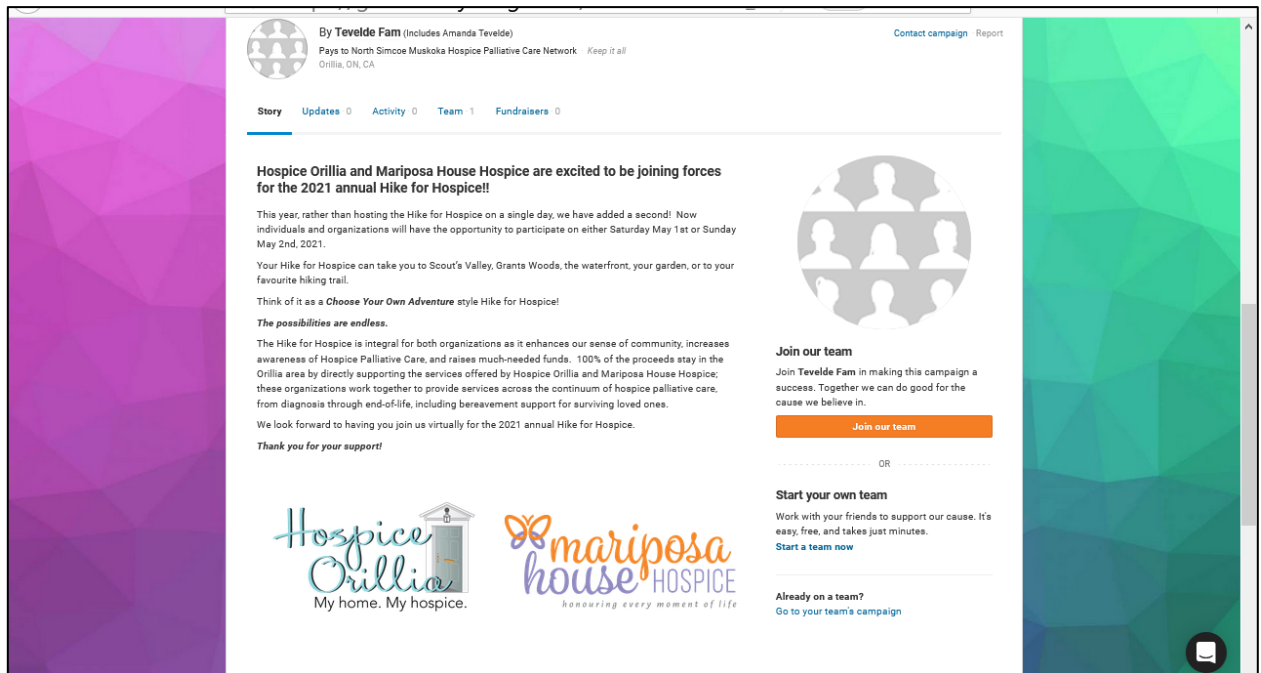
Yours truly,
Hospice Orillia & Mariposa House Hospice

Hospice Orillia
My home. My hospice.

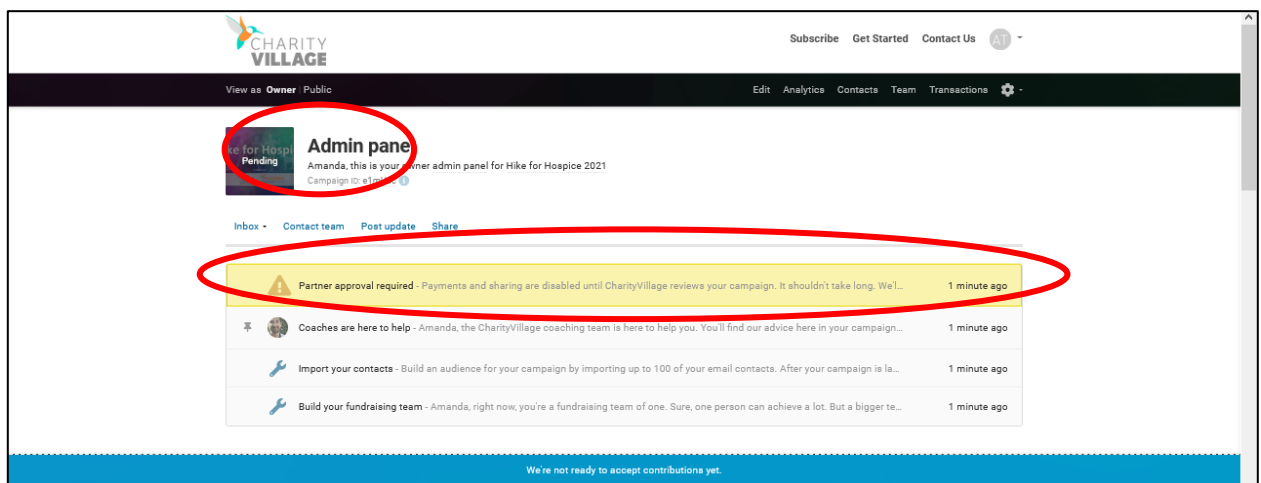
mariposa house HOSPICE
honouring every moment of life

[View your page](#)

8. You now will enter your fundraising page in support of the Hike for Hospice. (note: your friends and family can choose to join your team from this page)



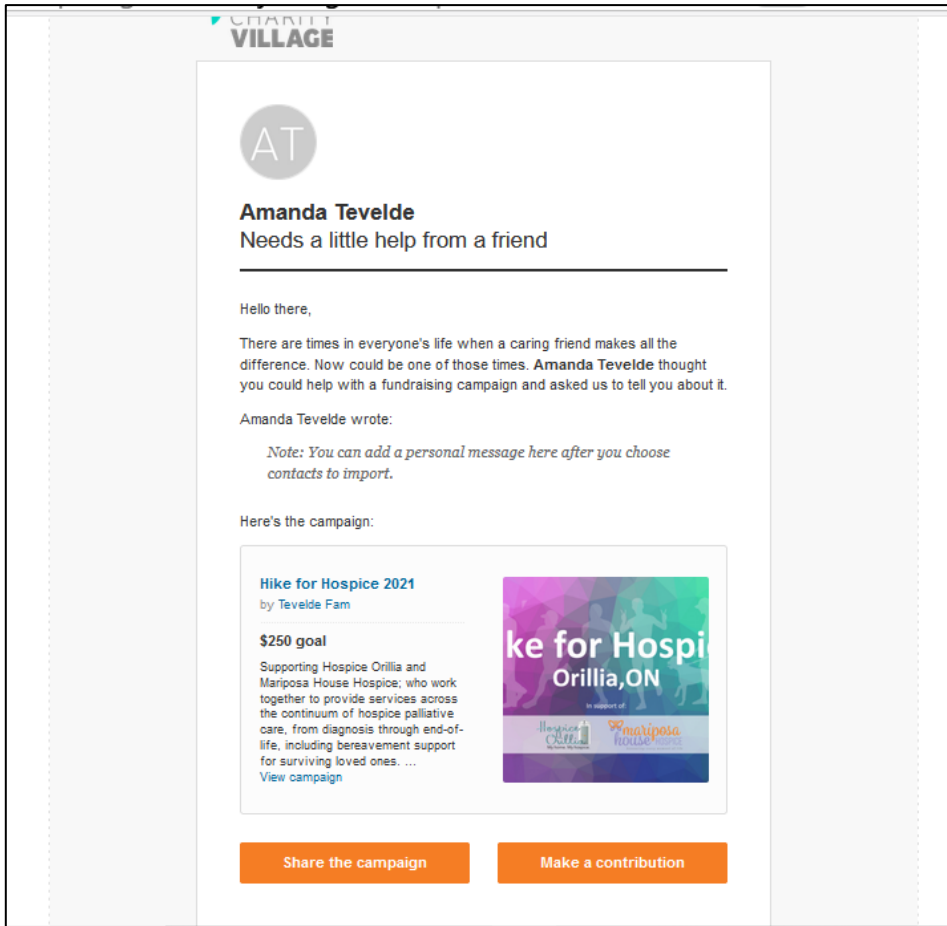
9. You will also see an admin panel at the top of your page. This will have a yellow bar to begin with to let you know that Charity Village is reviewing your page.



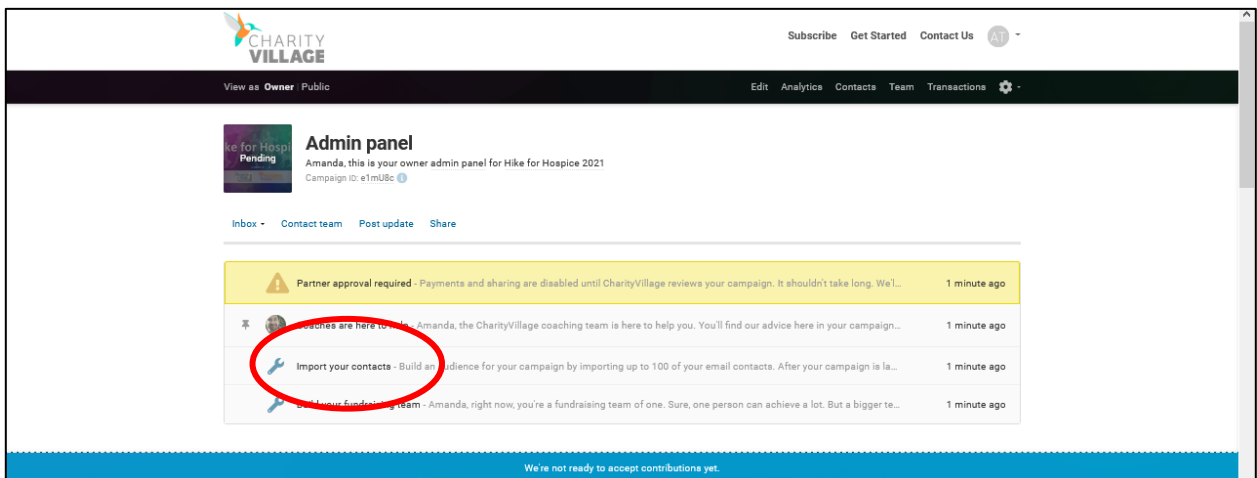
10. Once you login and see this yellow bar has been disappeared (usually less than 24 hours) you will be able to share your page on your social media as well as other methods utilizing the links provided right on your fundraising page (see below)



11. You can also send an email directly through Charity Village (see example below).



12. To do so, simply upload your contacts through your admin panel (see below)
a. Click on import your contacts



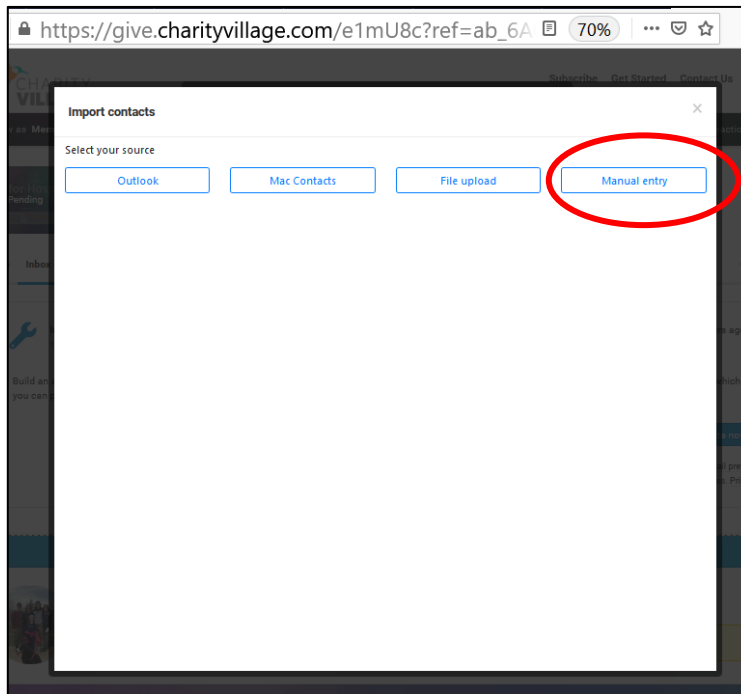
b. Click "Import contacts now"

The screenshot shows the Charity Village website interface. At the top, the URL is https://give.charityvillage.com/e1mU8c?ref=ab_6A and the page is zoomed to 70%. The header includes the Charity Village logo, navigation links for 'Subscribe', 'Get Started', and 'Contact Us', and a user profile icon. Below the header, the page is viewed as 'Member' and is public. The main content area is titled 'Admin panel' for the 'Hike for Hospice 2021' campaign. A message from Amanda Tevelde is visible, asking for help to reach a goal of \$250. The 'Import your contacts' section is highlighted, showing instructions on how to build an audience by importing up to 100 email contacts. A blue button labeled 'Import contacts now' is circled in red. Below this section, a blue banner states 'We're not ready to accept contributions yet.' and a fundraising goal for Amanda Tevelde is shown with a yellow message box.

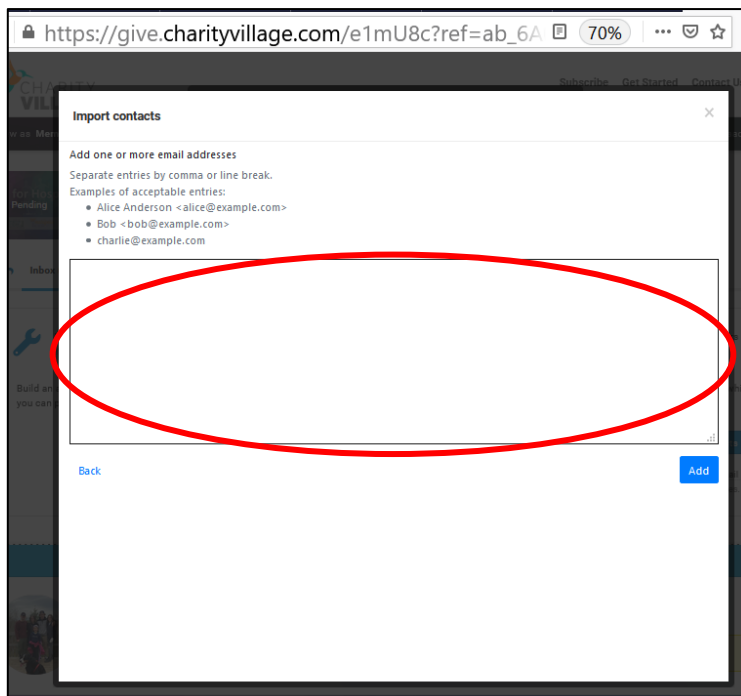
c. Click "Address book/manual import"

This screenshot shows the same Charity Village Admin panel as in image b, but with a modal window open for 'Import your contacts'. The modal window contains the following text: 'Get more attention for your cause by importing up to 100 of your email contacts. We'll send them an email to introduce your campaign and all your future campaign updates. They can opt out any time.' Below this text, it shows '0 contacts imported so far' and a link to 'View all contacts (3)'. A blue button labeled 'Address book/Manual import' is circled in red. At the bottom of the modal, there are 'Cancel', 'Preview email', and 'Import' buttons. The background of the page is dimmed, showing the same 'Import your contacts' section and fundraising goal as in image b.

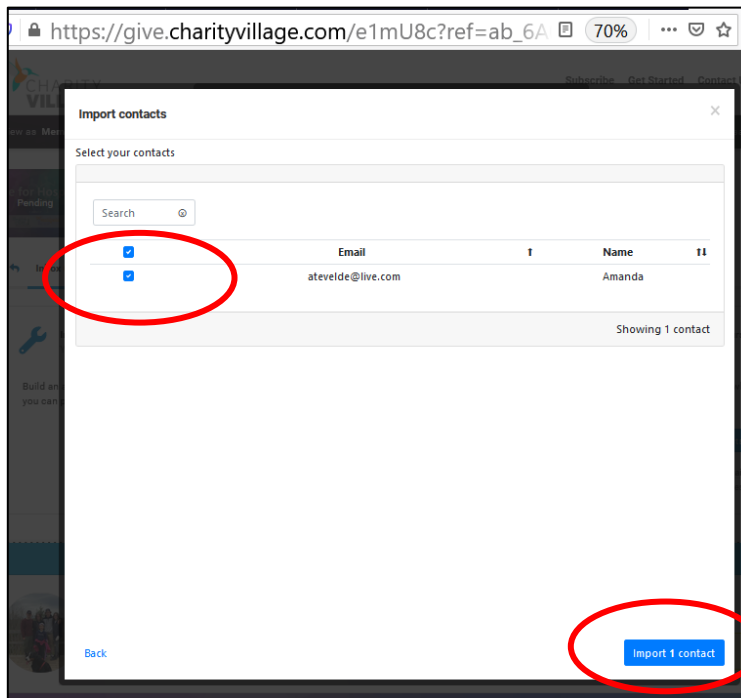
d. Click “Manual Entry”



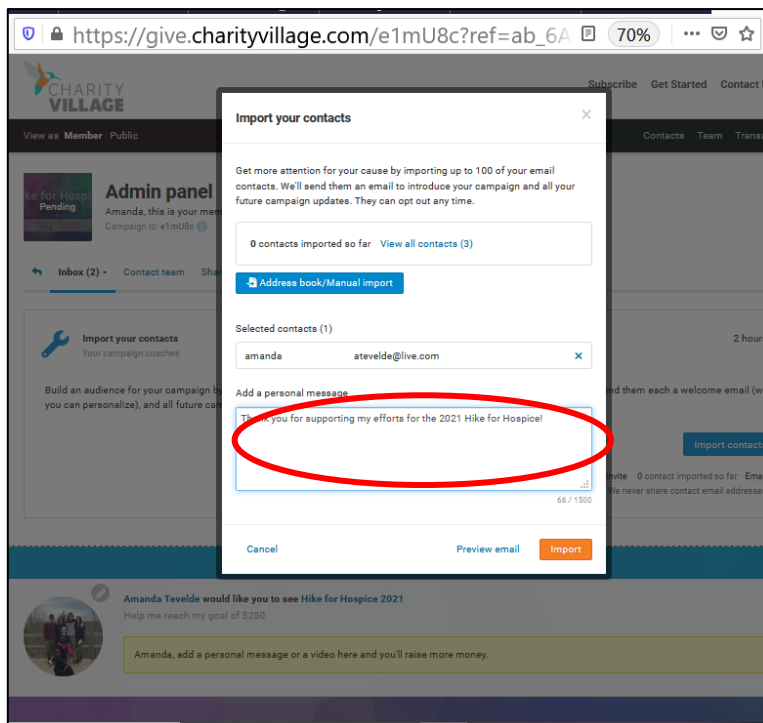
e. Enter your contact email addresses in the space provided, click “Add”



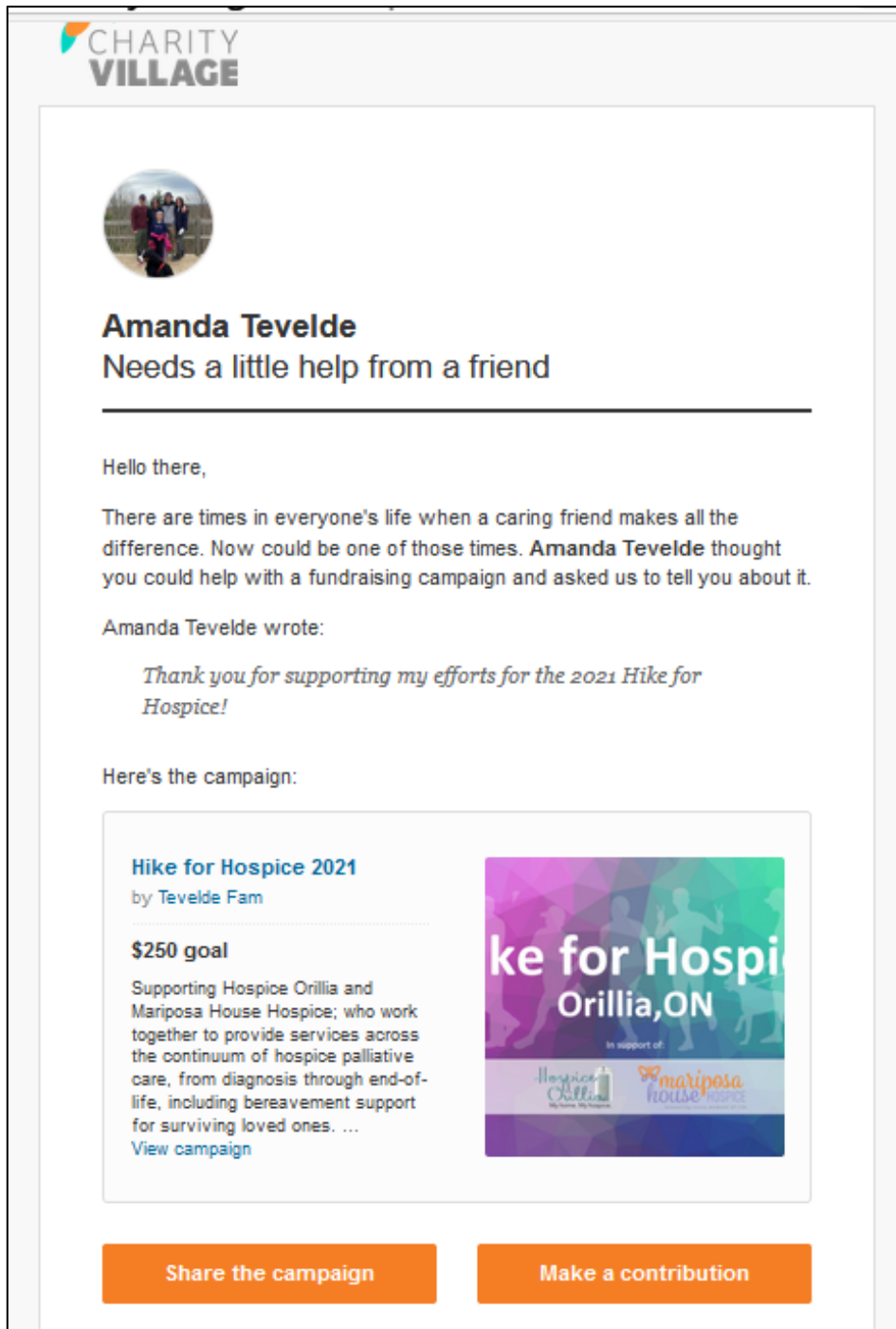
f. Check the box beside the name you would like to import




g. Enter a personal message that will be seen by your contacts you are importing, click "Import"



h. The following is a sample of the email that will go to your imported contacts once Charity Village has approved your account:



CHARITY VILLAGE



Amanda Tevelde
Needs a little help from a friend

Hello there,

There are times in everyone's life when a caring friend makes all the difference. Now could be one of those times. **Amanda Tevelde** thought you could help with a fundraising campaign and asked us to tell you about it.

Amanda Tevelde wrote:

Thank you for supporting my efforts for the 2021 Hike for Hospice!


Here's the campaign:

Hike for Hospice 2021
by Tevelde Fam

\$250 goal

Supporting Hospice Orillia and Mariposa House Hospice; who work together to provide services across the continuum of hospice palliative care, from diagnosis through end-of-life, including bereavement support for surviving loved ones. ...

[View campaign](#)



[Share the campaign](#) [Make a contribution](#)

Be sure to go back in and post updates as you make progress towards your goal. You will then be able to share on social media from within your fundraising page.

Have fun and THANK YOU for your support!